

GOVERNMENT OF ANDHRA PRADESH
GENERAL ADMINISTRATION (ELECS.F) DEPARTMENT

Memo.No.257/Elecs.F/2013-29

Dated:30-01-2013.

Sub:-Biennial Elections to A.P. Legislative Council from
Graduates' & Teachers' Constituencies - Reports &
Returns - Reports on polling, counting and declaration
of results etc.,-Reg.

The Collectors & Returning Officers for Biennial Elections to A.P. Legislative Council from Graduates' and Teachers' Constituencies are requested to furnish the reports on preparation of polling day, counting and declaration of results etc., on the stipulated time and dates as was done in the elections to Parliament and Assembly Constituencies. The relevant forms pertaining to Council Elections are already sent at the time of Council Elections 2007. However, model forms of the same are enclosed herewith for ready reference.

BHANWAR LAL,
CHIEF ELECTORAL OFFICER &
E.O. PRINCIPAL SECRETARY TO GOVERNMENT

To
The Dist. Collector & DEOs of East Godavari, Guntur, Karimnagar,
Visakhapatnam & Nalgonda (w.es.)

Copy to:

The Returning Officers of Graduates' & Teachers'
Constituencies **through** the DEOs concerned.(w.es.)

// FORWARDED: BY ORDER //


SECTION OFFICER
A

**Due on:....
(Three days before poll)**

From
Returning Officer,
----- Constituency
District Election Officer, District.,

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No.

Elections to A.P.Legislative Council, 2007 - _____ Constituency .(.) All the arrangements have been completed in every respect for conduct of poll in the Constituency. (Add any other relevant information).

**Due on:....
Day prior to the poll**

From
District Election Officer, District.,
Returning Officer,Constituency

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No.

Elections to A.P.Legislative Council, 2007 - _____ Constituency .(.) Polling parties along with the material have been despatched to all the polling stations in the Constituency.(.)

Due on:....
Evening of the day prior to poll

From
Returning Officer, ----- Constituency
District Election Officer, District.,

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg. No.

Dated:

Elections to A.P.Legislative Council, 2007 - _____ Constituency . (.) Polling Parties along with material for all the polling stations reached safely and are in position to conduct the poll.

Due on:.
Day of poll...

From
Returning Officer,Constituency

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg. No.

Elections to A.P.Legislative Council, 2007 - _____ Constituency (.) Polling has commenced on time in all the polling stations of the Constituency

(add any other relevant information)

Due on:....
Day of poll

From
Returning Officer, Constituency

District Election Officer, District.,
To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No.

Elections to A.P.Legislative Council, 2007 - Constituency . (.) Percentage
of polling upto 10.00 A.M. etc., is (ALSO REPORT INCIDENTS IF ANY)

(Report every two hours on the day of poll)

Due on:....
Day of poll

From
Returning Officer, Constituency

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No.

Elections to A.P.Legislative Council, 2007 - Constituency (.) All Polling
parties and ballot boxes safely reached the reception centre of the Constituency and the strong room
containing polled ballot boxes has been sealed.

(add any other relevant information)

Due on:....

ANNEXURE XXXII

(See Para 62.2 of Chapter XI Handbook for R.Os.1992)
MODEL FORM FOR REPORT U/S 57 OF R.P. ACT, 1951

FAX/TELEX/W.M.

FROM:

Returning Officer,Constituency

TO

THE SECRETARY, Election Commission of India, New Delhi.

Repeated to

Chief Electoral Officer & Principal Secretary to Govt, A.P., Hyderabad

Messg.No.

dated:

Reference Elections to A.P.Legislative Council, 2007 - _____ Constituency(.) Reports have been received and verified that poll on(date) at following polling station(s) was adjourned under section 57 (1) of the Representation of the People Act, 1951 because of circumstances indicated against each.

Sl.No.	No. & Name of Polling station	Name/Designation of reporting authority	Circumstances under which poll adjourned
1.	2.	3.	4.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Commissions directions solicited under section 57 (2) of the said Act. It is recommended that adjourned poll may be held on _____ (date) between..... to hours of the above polling station(s) at the same location(s).

Place

Date

Returning Officer

Copy by post, in confirmation forwarded to the:

1. Secretary, Election Commission of India, New Delhi
2. Chief Electoral Officer & Principal Secretary to Govt. Hyderabad

Due on:....

ANNEXURE XXXII-A

Para 63, Chapter XI (Handbook for R.Os. 1992)
MODEL FORM FOR REPORT U/S 58 OF R.P. ACT, 1951

FAX/TELEX/W.M.

FROM:

Returning Officer,Constituency

TO

THE SECRETARY, Election Commission of India, New Delhi.

Repeated to

Chief Electoral Officer & Principal Secretary to Govt, A.P., Hyderabad

Messg.No.

dated:

Reference Elections to A.P.Legislative Council, 2007 - Constituency(.)
Reports have been received and verified that poll on..... (date) at following polling
station(s) was vitiated to such an extent that the result of poll thereat cannot be ascertained for
reasons indicated against each polling station.

Sl.No.	No. & Name of Polling station	Name/Desig- nation of reporting authority	Reason for poll being vitiated
1.	2.	3.	4.
1.			
2.			
3			
4			
5			
6			
7			
8			
9			
10.			

Matter is reported under sub-section (1) of Section 58 of the Representation of the People Act, 1951.
Further directions of Commission in terms of sub-section (2) of said section 58 are solicited.

Place

Date

Returning Officer

Copy by post, in confirmation forwarded to the:

1. Secretary, Election Commission of India, New Delhi
2. Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Due on:....

ANNEXURE XXXII-B

(Para 64.2 Chapter XI Handbook for R.Os 1992.)
MODEL FORM FOR REPORT U/S 58A OF R.P. ACT, 1951
FAX/TELEX/W.M.

FROM:
Returning Officer,Constituency

TO
THE SECRETARY, Election Commission of India, New Delhi.

Repeated to
Chief Electoral Officer & Principal Secretary to Govt, A.P., Hyderabad

Messg. No. _____ dated: _____
Reference Elections to A.P.Legislative Council, 2007 - _____ Constituency (.)
Reports have been received that booth capturing has taken place at the following station(s) in such a manner that result of poll taken thereat on(date) cannot be ascertained. Details of booth capturing are given below against each such polling station

Sl.No.	No. & Name of Polling station	Name/Designation of reporting authority	Details of booth capturing
1.	2.	3.	4.
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Matter is reported to Election Commission in terms of sub-section (1) of section 58-A of Representation of the People Act, 1951. Commission's directions under sub-section (2) of said section 58 are solicited.

Place
Date

Returning Officer for.....

Copy by post, in confirmation forwarded to the:

1. Secretary, Election Commission of India, New Delhi
2. Chief Electoral Officer & Principal Secretary to Govt. Hyderabad

**Due on:..... Day of poll
To reach ECI –
Immediately after poll.**

From
Returning Officer, _____ Constituency
To
The Secretary, Election Commission of India, New Delhi

Model form for sending the THREE COMPREHENSIVE REPORTS to the Election Commission of India on the day of poll

PROFORMA FOR SEEKING PERMISSION FOR COMMENCEMENT OF COUNTING OF VOTES

Name of State: A.P. _____ Name of Constituency _____
Time of Report _____

1. Interruption or obstruction of poll due to riots, open violence, Natural calamity, or any other cause.
2. Vitiating of the poll by any of the ballot boxes having been unlawfully taken out of the custody of the Presiding Officer, accidentally, or un-intentionally lost or destroyed or damaged or tampered with.
3. The ballot papers having been unlawfully marked by any person and deposited in the ballot box
4. Booth Capturing
5. Serious complaints
6. Violence and breach of law and order
7. Mistakes and irregularities committed which have a bearing on the election.
8. Weather condition
9. Poll percentage
10. Whether all the polling parties have returned to Headquarter or not?
11. Whether all the diaries of Presiding Officers have been scrutinised and irregularities if any, detected.
12. Recommendations regarding repoll/fresh poll, if any
13. Remarks

Place:
Date:

Signature of the Returning Officer
Tel. No.....
Fax No.....

Copy to: Chief Electoral Officer & Principal Secretary to Govt.

Due on:....

On the date of adjourned /fresh
poll, if any

From
Returning Officer, Constituency
To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No. _____ dated: _____

Elections to A.P.Legislative Council, 2007 - _____ Constituency (.) Refer adjourned /
fresh poll in Polling Station number
Village/Town.....Constituency (.) Polling commenced atA.M. on
.....(.)

(Add any other relevant information)

Due on:....
One or two days prior to date
fixed for counting.

From
Returning Officer, Constituency

District Election Officer, District.

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Messg.No. _____ dated: _____

Elections to A.P.Legislative Council, 2007 - _____ Constituency (.) All
arrangements for counting have been completed.

(Add any other relevant information)

Due on:....

After completion of counting.

From
Returning Officer, Constituency
To
The Secretary, Election Commission of India,
New Delhi

PROFORMA FOR SEEKING PERMISSION FOR DECLARATION OF RESULT

Name of the State A.P.

Name of the Constituency _____

Time of Report :

1. Complaints received, if any, from candidates or their agents about any tamper with seals of ballot boxes and the manner of enquiry and disposal and decision thereon
2. Any unusual features found during the counting leading to suspicion of irregularities and decision thereon
3. Request from candidates for recounting of votes, their grounds along with the decision of the Returning Officer.
4. a) Total Number of electors
b) Total Number of votes cast
c) Total Number of valid votes polled
d) Total Number of invalid / rejected votes
e) Total Number of tendered votes
f) Quota fixed for the election
- g) Number of valid votes secured by each contesting candidates (Give the detail in the table below)

Sl.No.	Name of candidates	Party affiliation If any	No. of valid votes polled. after last round of counting*
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1.

2....

*(For more than one round of counting, enclose counting sheet separately)

5. Any other unusual feature
6. Recommendation of the Returning Officer along with the reasons for such recommendations.

Place:

Date:

Signature of the Returning Officer

Tel. No.....

Fax No.....

Copy to: Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Due on:....
Immediately after declaration of result

From
Returning Officer, Constituency
To
The Secretary, Election Commission of India, New Delhi

The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad
and other specified in para 5.2 of Chapter XIII of Handbook for Returning Officers 1992)

Messg.No. dated:

Elections to A.P.Legislative Council, 2007 - _____ Constituency (.) Result of Election
(.) The Particulars are :

- i) Name of the State:
- ii) Sl.No. and name of the constituency (as given in the Delimitation of Council Constituencies Order)
- iii) Total No. of electors in the constituency
- iv) Total number of valid votes
- v) No. of votes rejected
- vi) No. of seats to be filled
- vii) Names of elected candidates with their party affiliation.

(see para 5.4 Chapter XIII of Handbook for ROs 1992)

Returning Officer,

**Due on:....
Immediately after declaration of
result**

From
Returning Officer,Constituency

To

1. The Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad
3. The Secretary, Govt. of India, Min. of Law & Justice & Company Affairs
(Legislative Department) New Delhi

Sir,

Sub:- Elections to A.P.Legislative Council, 2007 - _____ Constituency. -
Declaration of result - Reg.

The declaration of result in Form 23 pertaining toConstituency is enclosed.

Yours faithfully,

Encl: Form 23 (Enclosure to Report No.38)

FORM 23
(See Rule 84(1)(a))

(For use in Elections when seat is contested)

**Declaration of the result of Election under Section 66 of the Representation of the People Act,
1951.**

Election to the Legislative Council of Andhra Pradesh from the
(Local Authorities' / Graduates' / Teachers') Constituency

In pursuance of the provisions contained in Section 66 of the Representation of the People Act,
1951, read with clause (a) of sub-rule (1) of rule 84 of the Conduct of Elections Rules, 1961, I declare
that---

_____(name)
_____(Address)

sponsored by _____
(Name of the recognised/registered political party)

_____(name)
_____(Address)

sponsored by _____
(Name of the recognised/registered political party)

**has been / **have been, duly elected to fill theseat (s) in that newly created Legislative
Council from the above constituency.

Place:
Date:

Signature.....
Returning Officer

** Score out, if inappropriate.
! Fill up the number of seats

**Due on:....
Immediately after declaration of
result**

From
Returning Officer, ----- Constituency

To

1. The Secretary, Election Commission of India, New Delhi
2. The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Sir,

Sub:- Elections to A.P.Legislative Council, 2007 - _____ Constituency.. - Return
of election- Reg.

The return of election in Form-23-B pertaining to ----- Constituency is enclosed.

Yours faithfully,

Encl: Form 23-B

FORM 23-B
(See Rule 84 (1)(b))
RETURN OF ELECTION

Election to the Legislative Council from
 Constituency

Return of Election

The result of the poll and of the transfer of votes is as follows:—

Number of valid votes.....

Number of members to be elected.....

Quota (number of votes sufficient to secure the election of a candidate).....

Names of candidates	First Count		Second Count		Third Count		Fourth Count		Name of elected candidates and order of election
	Votes polled by each candidate	Transfer of	Result	Transfer of	Result	Transfer of	Result		
Non-transferable papers									
Loss due to fractions									
Total									

I declare that—

(1) (Name).....

(Address).....

³[Sponsored by.....(name of the recognised/registered political party)]

(2) (Name).....

(Address).....

etc.....has/have been duly elected.

(Signature)

Returning Officer.

Dated the.....day of.....2007 .

Due on:....

Immediately after declaration of result

From
Returning Officer, _____ Constituency.

To
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Sir,
Sub:- Elections to A.P.Legislative Council, 2007 - _____ Constituency..- Final
result sheet - Sent - Reg.

A copy of the final result sheet to _____ Constituency is submitted herewith.

Yours faithfully,

Enclosure

Please see the Proforma at Pages 177-178 of Manual of Election Law, 2004 –Vol.II)

Due on:....
**Immediately after declaration of
result**

From
Returning Officer, _____ Constituency

To
The Secretary, Election Commission of India, New Delhi.

Through
The Chief Electoral Officer & Principal Secretary to Govt., Hyderabad

Sir,
Sub:- Elections to A.P.Legislative Council, 2007 - _____ Constituency - Report
on election sent - Reg.

I am herewith submitting two copies of my report on election to the _____
Constituency in the format prescribed in Annexure XLVI to the Handbook for Returning Officers, 1992.

Yours faithfully,